

LOGISTICS INFORMATION AND PARTICIPANT GUIDE
**9th INTERSESSIONAL MEETING OF UNCITRAL
WORKING GROUP III**

**PROCEDURAL RULES &
CROSS-CUTTING ISSUES**

SANTIAGO, CHILE
5 – 7 November 2025

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1. Introduction And Welcome

Chile is pleased to welcome participants to the **9th Intersessional Meeting of UNCITRAL Working Group III on Procedural Rules & Cross-Cutting Issues**, to be held in Santiago from **5 to 7 November 2025**.

This Logistics Information and Participant Guide provides essential details about the meeting arrangements, travel information, accommodation, visa support, and other practical considerations to help ensure a smooth and productive visit.

We wish you a pleasant stay and a successful meeting.

2. Meeting Dates And Venue

The meeting will take place from Wednesday 5 November to Friday 7 November 2025, at the following venue:

**Ministerio de Relaciones Exteriores
Teatinos 180, Santiago**

<https://maps.app.goo.gl/7kCrYEvwh3GMeku77>

3. Meeting Programme

A draft meeting agenda will be circulated to participants in advance by the UNCITRAL Secretariat and will be available on our dedicated website. Any further changes will be communicated directly to registered delegates.

4. Contact Information

For any inquiries regarding the meeting, please use the following contacts:

5. Registration And Accreditation

In-person participation:

Participants attending in person must register by **28 October 2025** through the link circulated by the organisers. A confirmation email will be sent after registration is completed.

Remote participation:

Information on remote participation, including the meeting link and connection details, will be provided directly to registered remote participants shortly before the event.

Topic of Concern	E-mail Addresses
General inquiries	santiagointersessional@subrei.gob.cl
Visa support	mpinto@subrei.gob.cl

6. Accommodation

Participants are strongly encouraged to stay in the districts of Las Condes, Providencia or Vitacura, which are well-connected and recommended for visitors. The venue is located just one block from Metro Line 1, at **La Moneda** station, providing excellent access from these neighbourhoods.

We highly recommend staying in Las Condes, particularly around the El Golf area, which offers great amenities and convenient metro connections.

The following hotels offer special participant rates:



1. Hyatt Centric Santiago

Rate:

- USD 250 + VAT per night, including breakfast (single room).
- Limited availability, subject to hotel confirmation.
- VAT exemption may apply if the following conditions are met:
 - Foreign passport
 - Immigration card (PDI) – issued upon entry to Chile
 - Payment in USD (credit card, cash, or bank transfer)

Note: If VAT exemption applies, an export invoice will be issued in the guest's name. It is not possible to issue a local invoice, receipt, or an invoice in the name of an agency/company.

Reservations:

- Email: sclct.reservations@hyatt.com
- Booking code: CNU

Information required for each guest:

1. Credit card for guarantee (number and expiration date)

2. World of Hyatt membership number (if applicable)
3. Guest full name and email address
4. Number of people per room
5. Room preference: 1 King bed or 2 Queen beds
6. Estimated arrival time (check-in from 3:00 PM, check-out by 12:00 PM)

2. Hotel Regal Pacific Santiago

Room Rates – November 2025

- Standard Single: **USD 125 + VAT**
- Standard Double (Double or Twin): **USD 135 + VAT**
- Deluxe Single: **USD 155 + VAT**
- Deluxe Double (Double or Twin): **USD 165 + VAT**
- Suite: **USD 300 + VAT**

Foreign visitors who are not residents in Chile, pay in US dollars, and present their passport along with the immigration card (PDI) - issued upon entry to Chile - at check-in are **exempt from the 19% VAT tax.**

Reservation Instructions

To make a reservation, please contact:

- Rose Poehler: rose.poehler@regalpacific.cl
- María Elena Madrid: reservas@regalpacific.cl
- Reservations Assistant: reservas3@regalpacific.cl

When requesting your booking, please mention the activity (**9th Intersessional Meeting of UNCITRAL WG III**). You will be requested to provide your **credit card details (number and expiration date)** in order to guarantee the reservation.

Services Included

- Welcome drink
 - Breakfast served in the restaurant
 - Complimentary tea and coffee service in Standard rooms; coffee machine available in Deluxe rooms (extra charge applies)
 - One bottle of Chilean mineral water per stay
 - Free access to the gym and pool-jacuzzi (by reservation)
 - Sauna, massage room, and squash court (by reservation, additional charge)
 - Two hours daily use of executive offices
 - Complimentary Wi-Fi in rooms and public areas
 - 24-hour room service
-

Check-in / Check-out

- Check-in: From 3:00 PM
- Check-out: Until 12:00 PM

Direct payment reservations must be **guaranteed with a credit card (number and expiration date)** at the time of booking.

Additional Information

- 100 complimentary parking spaces available (subject to availability) at Rosario Norte 20
- Walking distance from **Manquehue Metro Station**

Additionally, anywhere in Las Condes close to Line 1 is a great option. Vitacura, especially near the intersection of Avenida Vitacura and Alonso de Córdova, is another attractive and upscale neighbourhood, with good bus connections to the venue. Providencia, close to Line 1 stations, provides a wide range of accommodation choices and is a convenient alternative.

7. Airport Arrivals And Departures

Santiago International Airport (Arturo Merino Benítez) is located about 30–40 minutes from the recommended hotels, depending on traffic.

- Upon arrival, please use only official taxis or shuttle services booked at the airport counters, or arrange your taxi directly through your hotel.
- Details on official transportation can be found at Nuevo Pudahuel.



8. VISA, IMMIGRATION AND CUSTOMS

- All delegates must carry a valid passport with at least six months of validity from their date of arrival.
- **If a visa is required, delegates should begin the application process as early as possible and may contact the Chilean consulate or the contact listed in Section 4 for assistance.**
- Upon arrival, you will be required to complete a Customs and Agricultural Declaration. Chile maintains strict phytosanitary controls to protect its agriculture; therefore, you

must declare any animal or plant products you are carrying. This declaration can also be completed online, on the day of your arrival or the day before, at: <https://dj.sag.gob.cl/declaracion-jurada>.

- Foreign currency in excess of US\$10,000 must also be declared.

For detailed customs information, please consult Chilean Customs.

9. Local Transport

- Santiago has a modern Metro system with six lines. The Metro is a convenient way to get around, especially during busy traffic hours. (It's a good idea to keep an eye on your belongings.)
- Buses and the Metro use the rechargeable BIP Card, available at any metro station. You can also download the RED Movilidad app <https://www.red.cl/acerca-de-red/app-red/>
- Taxis are generally safe, but it is advisable to ask the hotel to book a taxi at night.
- Apps such as Uber, Cabify are also widely used.

10. Tourism And Travel Information

Participants who wish to learn more about Chile are encouraged to visit the official website: <https://www.chile.travel/>.

11. General Information About Santiago

Santiago is the capital and largest city of Chile, with a population of around 8 million in Greater Santiago, roughly 40% of the country's total population of 19.5 million. The city lies in Chile's central valley, at an elevation ranging from approximately 500 metres (1,640 feet) to 650 metres (2,133 feet) above sea level.

Santiago is a diverse and cosmopolitan city, with contrasting neighbourhoods that showcase both its rich history and modern development. You will find a wide variety of art galleries, design boutiques and handicraft markets, along with an extensive choice of restaurants, cafés, and bars. Neighbourhoods worth exploring include El Centro (the historic city centre), Bellavista, Lastarria, Providencia, Las Condes and Vitacura.



At the heart of the city's business district is the 'El Golf' area, located where the districts of Las Condes and Vitacura meet. While primarily a commercial and office hub rather than a tourist hotspot, El Golf offers a glimpse into local urban life, with high-end restaurants, quality shops, and green spaces. The skyline in this area features modern and innovative architecture.

Providencia is a lively neighbourhood with boutique shops, cafés, and numerous restaurants. It is also home to the Costanera Centre, a major commercial complex that includes Latin America's tallest building, the Gran Torre Costanera. Visitors can enjoy panoramic views from its observation deck, Sky Costanera, and shop in the large mall at its base. Further into Las Condes, you will find two other major shopping centres: Parque Arauco and Alto Las Condes, both offering a wide range of retail, dining, and entertainment options.

If time permits, consider exploring the more colourful and historic areas of Bellavista, Lastarria, and El Centro. These neighbourhoods are especially popular with visitors and are well connected to the Santiago Metro network.

Santiago is also known for its extensive parks and green spaces, where locals gather to exercise or relax. Two popular options are Parque Bicentenario and Parque Araucano, both offering pleasant green areas and family-friendly facilities.

12. Weather In November

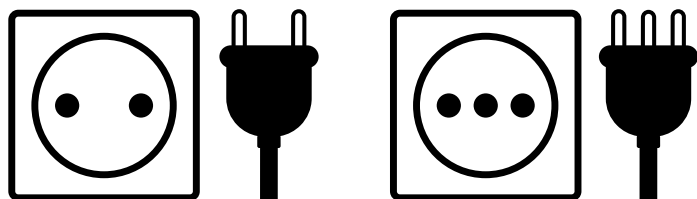
November in Santiago generally offers warm and pleasant spring weather, with daytime temperatures ranging from 22°C to 25°C and cooler evenings between 9°C and 12°C. Rainfall is minimal, with only a few light showers expected during the month. Participants are encouraged to pack clothing suitable for mild, sunny days, along with a light jacket or sweater for cooler evenings.

13. Currency, Credit Cards And Tipping

- Local currency: Chilean Peso (CLP)
- Exchange rate: approximately US\$1 = CLP 960 (as of August 2025; rates fluctuate)
- Credit cards are widely accepted, and ATMs are available throughout the city.
- Tipping: 10% of the bill is customary in restaurants and cafés.

14. Electricity And Plugs

The standard voltage in Chile is 220 V and the standard frequency is 50 Hz. In Chile there are two associated plug types, types C and L. Plug type C is the plug with two round pins and type L is the plug with three round pins.



15. Useful Telephone Numbers

- Emergency Services: **131**
- Fire Department: **132**
- Police: **133**

16. Smoking Policy

Smoking is prohibited in most indoor public spaces, including restaurants and hotels. Designated smoking areas may be available in some establishments.

We look forward to welcoming you to Santiago in November 2025

